

# **Sports Policy and Procedures**

## **Homebush Boys High School**

### **Rationale:**

Sport is a vital part of boys' education. It promotes a positive competitive environment, engaging all boys in leading a healthy lifestyle whilst providing an excellent opportunity to emphasise our school values. Our Values are outlined in the Safety, Learning and Respect Matrix. School sport gives rise to an opportunity to work in conjunction with the community in strengthening these values. The following policy gives a base to deliver these values in a school sporting context. It outlines the rights and responsibilities of all parties involved in school sport.

### **Students**

All students in years 7 to 12 within Homebush Boys High School are involved in school sport. Many are in situations that require a minimum of 3 hours a week when considering training, travel and competition.

### **Responsibilities of all students:**

- To read the sports arrangement sheet on a weekly basis prior to Wednesday to ensure a clear understanding of venue, time and travel arrangements.
- Return all permission notes to their coach.
- Being in attendance at the appropriate sport venue prior to sport starting time
- Bringing all appropriate equipment to games and training sessions
- Returning all borrowed equipment at the end of the season.
- Ensure that all fees are paid prior to the commencement of the sporting season and where applicable have their weekly fees.
- Showing respect to all match officials and opposition players prior, during and after matches, including shaking hands at the end of the match and accepting the decisions of the match officials.
- Wearing the school sports or team uniform in full and with pride.
- Leaving for their sport at the arranged time, not earlier. If required to leave early students must attain an early leave pass from their coach and present to any teacher if requested to do so.
- Travel safely directly to the sporting venue without breaking their travel, following all rules and laws of the public. This includes NOT leaving the school grounds during lunch time if the venue is Homebush Boys HS.
- Following the instructions of the teacher in charge.
- Maintaining the safety and security of theirs and their team mate's valuables.
- If unable to attend their regular sport for any reason, students must report to either the Sports Co-ordinator or HT Administration for approval for alternate sport allocation.
- During wet weather, all students (including seniors) are to attend their wet weather room for the duration of sport. (Grade sport wet weather arrangement- check Bye rounds, Forfeits and wash-outs)

### **Modes of transport to and from sport:**

- Walking/public transport/organised school bus are the ONLY forms of transport to and from sport. Students are NOT to drive and/or be a passenger in their private vehicle or someone else's vehicle when travelling to and from sport.

### **Grade Sport student responsibilities (additional to above)**

- Attend all training sessions, meetings and games and inform their coach if they are unable to attend.

- Being in attendance at the Grade sporting venue at least 20 minutes prior to the commencement of the match and in accordance with the host school's rules.
- Learning and following all rules of their chosen sport
- Inform the coach of injury sustained prior to and/or during the game.

### **Rights of students:**

Students have the right to:

- Be safe during training, playing and travelling to and from a game.
- Be treated fairly and equitably; free from prejudice, discrimination and bullying.
- Participate in activities deemed safe for them to do so.
- Learn through playing, watching and participating in school sport.
- Be protected against threats to their health.
- Have a pleasant, clean and well maintained sporting environment, including equipment.

### **Consequences**

Students who do not follow the SLR Matrix and student sport responsibilities will be disciplined accordingly. Loss of sport privileges, in-school detentions, After school detentions and/or parent interviews, when required, will be instituted.

### **Coaches / sport teachers:**

The coaching or managing of a school sporting team often allows for the interaction with students that does not usually fall within our realms. This gives opportunities for students and teachers to be viewed in another light outside of classroom teaching and strengthen the valuable relationships that can exist between teachers and students.

### **Coaches/teachers are responsible for:**

- Show enthusiasm and a genuine interest in your sport, be a positive role model in promoting the importance of sport and physical activity.
- Safety management:
  - Demonstrate appropriate duty of care by being at sport prior to the starting time to provide maximal supervision of students.
  - Having the ability to administer emergency care (all mandatory training is up-to-date).
  - Administering appropriate first aid, including obtaining additional medical assistance if required, and assessment of return to play
  - Informing the parents and school of any injuries to students and completing accident and injury reports.
  - Ensuring players are aware of the games rules and amendments, emphasising safety mechanisms and the correct use of equipment.
  - Delivering appropriate training and game preparation suited to the sport.
  - Teachers must be aware of all medical concerns / conditions for the group they supervise or coach. Awareness of medical conditions obtained through permission notes and clearance forms.
- All equipment needs and maintenance, in conjunction with the Sports Co-ordinator – prior to Wednesday roll call.
- Marking rolls accurately at the beginning and end of each Wednesday sport session.
- Submitting results and rolls to Sports Coordinator by 9am Thursday morning
- Providing appropriate supervision / organisation between 12.50pm and 2.20pm for house sports. Grade Coaches must be present at least 15 minutes prior to the game (if possible) and stay until the last student has safely left after the conclusion of the match.

- At least one sportsperson of the week is to be awarded for each sport if warranted.
- Sport reports are to be submitted to the Bush Bulletin and School Magazine during and/or at the conclusion of the season.

### **Additional Grade coach responsibilities**

- Confirming relevant information with their team via the mandatory Wednesday recess meeting. This can include sport location, travel arrangements and issuing of early leave pass for grade students who need to travel long distances.
- A best and fairest player for each grade sport is to be nominated by the coach at the conclusion of the season.

### **Injury and illness to students**

#### **Room 9**

- In the event of illness or injury preventing a student from attending their chosen sport, students are to remain at school during sport, and are not to seek early leave unless there are exceptional circumstances. Only injured or sick students who have a permission note from their parent/guardian and get it signed from either the HT Admin or Sports Coordinator are to attend room 9. (Students with discipline issues are not to be in Room 9 and are to be in attendance in the school's non sport group).

#### **During sport:**

- Students are to be given suitable medical care/emergency care and assessed about the appropriateness of returning to play.
- Injuries to head, neck and back and serious injuries involving blood loss or breathing difficulties warrant attendance by trained medical personnel. Call 000 for an ambulance.
- Parents are to be informed of serious injuries plus a phone call must be made to the Sport Support Head Teacher Ms Chapman or Mr Howard.
- Assessment from a doctor AND parental clearance may be required prior to students being able to return to sport following serious injury; including neck, back and head injuries.

### **Bye rounds, Forfeits and wash-outs (grade players only):**

- Training is to be held in lieu of a game.
- If forfeiting a game, the opposition team must be informed at the earliest possible time. Please alert sports coordinator if your team does not have an adequate amount of players (after your recess meeting at the latest).
- Teachers are responsible for the supervision of their team during wet weather for the period of sport (12.50pm- 2.20pm). Year 11 & 12 students MUST report to their teacher / coach at 12:50pm to ascertain whether they will be training or be granted permission for early leave. Students in Years 7-10 must remain under the supervision of their coach / teacher for the period of sport.

### **Afternoon Early leave passes:**

Sport is a mandatory part of the Homebush Boys HS curriculum. Students are expected to attend sport every Wednesday. Only in exceptional circumstances should students seek an early leave on a Wednesday. Students must gain written permission from their parents/caregivers, team coaches, sports coordinator and Head Teacher Administration in order to attain an early leave pass prior to Wednesday sport. Doctors, dentist and physio appointments are not suitable reasons for an early leave on Wednesdays.

## Sport behaviour management processes

Keep a record of student misdemeanours by completing the Sport Monitoring Proforma.

### Lower level misdemeanours - teacher intervention as per Behaviour Management Structures

**Lateness / non-equipment / repeated low level issues - Do not send students to the sick room or to non-sport. Do not send them back to school.**

High level misdemeanours – refer to HT Admin responsible for sport monitoring

Term 1 and 3– A Chapman

Term 2 and 4 – J Howard

Only Head Teachers Administration or Deputy Principals can place miscreants into non-sport for **serious misdemeanours**.

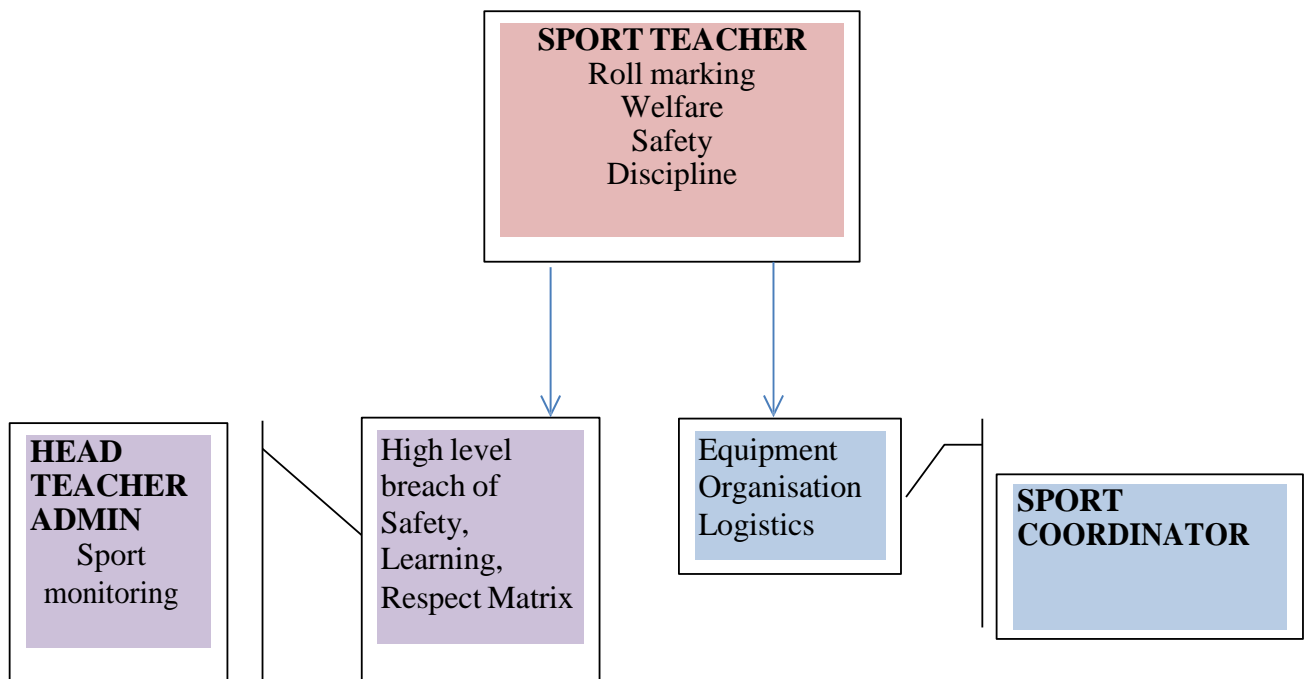
## Guidelines for non-sport participants – Service to the School

- Students must be present by **12.50pm**.
- Roll is marked at the **beginning and end** of sport (2.20pm).
- **Students must be actively engaged in school environment improvement activities under direct supervision.**
- **Non sport students are not be sent unsupervised into the playground where they can interfere with other sports or socialise with other students.**

School environment improvement activities include:

- Playground clean up
- Graffiti removal
- Movement of furniture

### Sport processes



## **Disciplinary strategies:**

### **At sport:**

1. Teacher is to provide any student misbehaving with a general warning and reminder of appropriate behaviour.
2. If the student continues to misbehave they are to be removed from participation in the sport for the remainder of the afternoon and provided with lunchtime detention the following day by the supervising teacher.
3. If the above procedures have been followed and the student continues to misbehave then refer the student to the Head Teacher Admin Ms Chapman or Mr Howard, with a written report of the problem and actions taken so far.
4. Any serious misdemeanours are to be referred to the Deputy Principal Matina Shadwick immediately on a Wednesday afternoon or prior to roll call on a Thursday.
5. If a discipline or student welfare issue needs to be addressed on a Wednesday afternoon you are to call the School's Administration Office. There will be a Head Teacher Admin available between 12.50pm and 2.20pm whose responsibility is to act as '**Sport Support**' for all supervising teachers.

### **On-going disciplinary issues**

- Continued misbehaviour at sport/travelling to sport or sport truancy will lead to the removal from school sport, with the student to be placed into the school non-sport group for a time period determined by the HT Administration.
- Students currently undergoing behaviour monitoring (monitoring cards) are not to represent the school in activities that fall outside Wednesday afternoon sport unless cleared to do so by the monitoring Deputy Principal.
- Students excluded from school are not to represent the school during their time of exclusion.
- The School disciplinary code covers behaviour during times of travel and participation in sport; including incidents of violence, swearing, sexism, racism and harassment. Further disciplinary action may result in line with the zone policies.